

**MUNRO TOWNSHIP
PARCEL DIVISION APPLICATION**

You **MUST** answer all questions and include all attachments, or this will be returned to you.
Bring or mail to:

Mary Bur
Munro Township Clerk
1152 N. Extension Road
Levering, MI 49755

Approval of a proposed division of land is required when the new parcel is less than 40 acres and not just a property line adjustment (Land Division Act Sec. 102e & 102f).

Fill in below where you want this form sent, when the review is completed.

Name _____
Address _____
City, State, Zip _____

This form is designed to comply with applicable local zoning, land division ordinances and Sec. 109 of the Michigan Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended particularly by P.A. 591 of 1996, MCL 560.101 *et. seq.* and any subsequent amendments.)

1. LOCATION of parcel to be split:

Parent parcel/tract: _____ Redivision: _____
Address: _____
Parcel number: _____ - _____ - _____ - _____ - _____ Sec. _____ T _____ R _____
Name: _____

Attach copy of deed as recorded at Register of Deeds Office.

2. PROPERTY OWNER Information:

Name: _____ Phone: (_____) _____ - _____
Address: _____
City: _____ State: _____ Zip Code: _____

3. APPLICANT information: (if different than property owner)

Contact Person's Name: _____
Business Name: _____ Phone: (_____) _____ - _____
Address: _____
City: _____ State: _____ Zip Code: _____

4. PROPOSAL: Describe the division(s) being proposed:

- A. Number of Resulting Parcels _____
(Total number of resulting parcels shall include the revised original parent parcel)
- B. Intended use (residential, commercial, etc) _____
- C. The division(s) of the parcel has/have access by (check one):
 - ___ Each new division has frontage on an existing public road.
 - ___ A new public road, proposed road name*: _____
 - ___ A new private road, proposed road name*: _____
 - ___ A recorded easement.
- D. Attach a legal description of the proposed new road or easement.

* (Road name can not duplicate an existing road name.)

5. FUTURE DIVISIONS being reserved? _____ For whom? _____

See Section 109(2) of the Land Division Act. Make sure your deed includes both statements as required in section 109(3) and 109(4) of the Land Division Act.

6. DEVELOPMENT SITE LIMITS:

Check each item which represents a condition existing on the parcel/tract.

- _____ Any part of the parcel is in a DNR-designated critical sand dune area.
- _____ The parcel is riparian or littoral (it is a river or lake front parcel).
- _____ Any part of the parcel is affected by a Lake Michigan High Risk Erosion setback.
- _____ Any part of the parcel includes a wetland. Any part of the parcel includes a beach.
- _____ Any part of the parcel is within a flood plain.
- _____ Any part of the parcel includes slopes more than twenty five percent (a 1:4 pitch or 14° angle) or steeper.

7. ATTACHMENTS: (all attachments must be included) Letter each attachment as shown here.

- _____ A. Map, drawn to scale, of the proposed division(s) of the parent parcel/tract or if redivision per Sec 108(5) showing:
 - (1) current boundaries as of March 31,1997
 - (2) all previous divisions made after March 31, 1997 (indicate when made or none)
 - (3) items from Munro Township Ordinance Sec. V, D.
 - (4) any of the features checked in question number 6 above
- _____ B. A soil evaluation or septic system permit *for each resulting parcel* prepared by the local District Health Department, unless each proposed parcel is serviced by a public sewer system (includes existing septic system).
- _____ C. An evaluation/indication of approval for a well permit for potable water *for each resulting parcel* prepared by the local District Health Department, unless each proposed parcel is serviced by a public water system (includes existing wells).
- _____ D. Indication of approval, or permit from County Road Commission, MDOT, or respective city/village street administrator, for each proposed new public road and/or easement.
- _____ E. A copy of any reserved division rights (Sec. 109(4) of the Land Division Act) in the parent parcel.
- _____ F. A fee of \$25.00 with check made payable to "Munro Township".
- _____ G. Other (please list) _____

8. IMPROVEMENTS:

Describe any existing improvements (buildings, well, septic, etc.) which are on the resulting parcels, including existing parcel, or indicate none: _____

9. AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parcel division. Further, I agree to give permission for officials of Munro Township, Cheboygan County and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection. Finally, I understand this is only a parcel division which conveys certain rights under the applicable local land division ordinance and the State Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967, as amended particularly by P.A. 591 of 1996, MCL 560.101 *et. seq.*), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time, and if changed, the divisions made here must comply with the new requirements (apply for division approval again) unless deeds representing the approved division are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Applicant's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

DO NOT WRITE BELOW THIS LINE:

Total \$ _____ Receipt # _____

Reviewer's action:
_____ Approved: Conditions, if any: _____

(The Township and its officers and employees shall not be liable for approving a land division if building permits for construction on the parcels are subsequently denied because of inadequate water supply, sewage disposal facilities or otherwise.)

_____ Denied: Reasons (cite Sec.): _____

Signature and date: _____